

## MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Public Service Board Select Committee held  
at County Hall, The Rhadyr, Usk, NP15 1GA on Tuesday, 14th March, 2017 at 10.00 am**

**PRESENT:** County Councillors: S. Howarth (Chair)  
D. Batrouni, P. Farley, P. Jones, S. Jones, J. Prosser, F. Taylor and  
D. Dovey (substitute for County Councillor A. Webb)

**ALSO IN ATTENDANCE:**  
County Councillor V. Smith

### **OFFICERS IN ATTENDANCE:**

Paul Matthews	Chief Executive
Matthew Gatehouse	Policy and Performance Manager
Hazel Clatworthy	Sustainability Policy Office
Sharran Lloyd	LSB Development Manager
Hazel Ilett	Scrutiny Manager
Paula Harris	Democratic Services Officer

### **ALSO IN ATTENDANCE:**

Chris Rees	Natural Resources Wales
Bill Purvis	Natural Resources Wales
Fen Turner	Natural Resources Wales
Dr. S. Aitkin	Public Health Wales

#### **1. To elect a Chair**

The committee elected County Councillor Simon Howarth as Chair of today's meeting.

#### **2. Apologies for absence**

County Councillor A. Webb.

#### **3. Declarations of Interest**

None.

#### **4. Public Open Forum**

There were no members of the public wishing to address the committee.

#### **5. Minutes of the previous meeting held on 16th February 2017**

The minutes of the 16<sup>th</sup> February were confirmed and signed by the Chairman with the following amendments;

County Councillor F. Taylor commented that with reference to the Committee's conclusion, the discussion picked up points that the committee weren't utterly clear where the conclusions of the assessment had been drawn from and that they genuinely reflected the whole of the assessment and she felt this was not reflected in the minutes. There was an acknowledgment that there was an enormous amount of work carried out but the committee felt that there was a need to be a little clearer on some of the asset bases in some of our communities.

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County Councillor S. Jones asked that we continue to invite the Well-being Commissioner to attend the Committee. There was disappointment that she had been invited to every committee meeting but to date had been unable to attend.

#### **6. Reflections on the feedback from Welsh Government and the Future Generations Commissioner to the Public Service Board: Paul Matthews, Chair of the Public Service Board**

##### **Context:**

The Chair of the Public Service Board spoke of being pleased with the feedback from both Welsh Government and the Future Generations Commissioner and explained the reasons why;

Both bodies felt that we are following the correct path with the approach taken to build this piece of work being deliberately inclusive.

Officers of the Council and its partners are going out to engage and encourage participation with the community.

In regard to the feedback from the Future Generations Commissioner it was felt that the vast majority of the points made could and would be accommodated, as they were not considered to be too challenging. The one issue which we cannot pick up in real time is the point regarding the scenario for the futures work, for which we are commissioning for another programme of work entitled Future Monmouthshire.

The Chair mentioned that he was concerned that we would receive feedback that would take us in a direction inconsistent with our evidence as with national feedback it was important that evidence from the locality was given priority. The Chair spoke of being reassured that there is evidence that we are getting better and understanding the principles surrounding this fundamental legislation.

The Chair felt it important that when the piece of work was finished it was useful and as outgoing Chair, when gifting it to his successor, how would his successor check that all the bodies which have engaged in the work to date are committing to actions which will take the work forward. If the wellbeing plan needs to be written in a way that allows the Chair to check his own organisation, checking goals, actions and priorities. Similarly The Chair would expect with partner organisations and ask them to show where they have committed to the wellbeing goals and how they have used their resources to do this.

##### **Member Scrutiny:**

A Member commented that at the wellbeing assessment workshop the comment was made that there was no economic representation on the PSB and wondered how that had been addressed. In answer we were told that at present the PSB membership had not been changed to date as they have been focussed on this current piece of work. They will look to find individual(s) that are genuinely representative of the community, it is a dynamic we are also playing through the Cardiff Region City Deal agenda.

It was asked what feedback Welsh Government had given in regard to a collaborative working approach and in respect of making it a civic endeavour, rather than a council led process it needs to be a PSB partnership approach. We were told that in terms of Welsh Government feedback nothing explicit had been commented on which implies that they are happy with the level of working they have seen.

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A comment was made about the PSB feeling 'top heavy' with council officers and we were told that at present the council's representatives on the PSB are Paul Matthews and Peter Fox with many council officers playing a role in the Programme Board, Quite often the PSB and the Programme Board are brought together to expose each other to their ideas, desires and thought processes. It may feel that the PSB has a large membership, but it does not, the PSB was drilled down two years ago and is now a tight group and smaller than the average board. The danger with this being the possibility of becoming an exclusive club rather than an inclusive moment, however the Programme helps in countering this.

It was asked if the EAS was a member of the PSB and we were informed that no, it is not a member but potentially it could be, but it was felt that being a member of the PSB would not be the best use of its time.

In terms of commissioning work it was asked who are we commissioning and what for, we were told that this was limited into the research base at this point in time because we are not in a delivery pattern.

When asked will the remit of the PSB work with of the City Region Deal or are they two separate entities without communicating we told that it would be tacit rather than explicit at this moment at time. As it is most likely that each authority will have its own priorities with its wellbeing assessment it would seem probable that the City Deal will find the PSB will find the PSB quite closely. PSB do not have many resources or money, their currency is influence. The integration of the work streams will be very important.

After reading previous minutes a member asked is the remit of the PSB too big and is it lost in identifying objectives. The Chair agreed that this could be the case but the board need to concentrate on three things and make a notable impact rather than attempt to focus on thirty and not being able to evidence any positive impact. The Chair highlighted the necessity of collective action and what can the PSB do that cannot be done by a uniquely sovereign body - that is the challenge we need to serve ourselves with.

A member commented that they were not clear where the lines were drawn between the PSB and the programme board in terms of their work and make-up and remarked that this is the time for clarity before the new administration in May. To hold the PSB to account members have to be clearer on information flow and have repeatedly asked for information from the PSB which we have not received, the member was particularly disappointed by the lack of detail in the PSB minutes.

In respect of scrutinising the development of the wellbeing assessment the member felt the Select Committee had done that with the information available but equally they were being asked to take assurance that the feedback had been used to refine the Wellbeing Assessment but do not have an updated version of the assessment to scrutinise. The member asked the Chair of the PSB what his reflections were on how best to highlight the exchange of information. The Chair appreciate that this particular select committee is still very new and spoke of the scrutiny being formative policy development with some challenge. The Chairs of the existing select committees are members of the PSB Select committee to add maturity to the scrutiny taking place and at this point the committee can only scrutinise what is put in front of them.

A Member asked the Chair of the PSB for an overview of the Programme Board and asked for the committee to receive copies of their outputs in the form of minutes or notes. The member appreciated that the select committee sets its own work programme, but remarked this is set from the output of the PSB and in order to sense the work is moving in the right direction the

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members need help to better understand the work of the PSB and Programme Board so that the PSB Select Committee's programme scrutinises the correct items.

The Chair of the PSB offered to navigate members around the architecture underpinning the PSB; the working groups, terms of reference, memberships, the work output, agendas and minutes. This could be done quickly and easily as the information is web based.

A Member asked if the Chair was confident that adequate checks and balances were in place to ensure that the policy being put forward is implemented and effective and are the community and partners going with the plan. The Chair of the PSB spoke of not having confidence in performance management as yet as we are not doing that work at present, this would be something we would look for in the near future.

#### **Committee's Conclusion:**

The Chair stressed the importance of the notes of the Programme Board being distributed to members of this Select Committee to help shape the future agendas of the committee. Members stressed they would like access to all papers so that they could decide which were the most beneficial to them.

It was important that members of the PSB and the Programme Board come to this Select Committee to aid with the direction of scrutiny.

Members also stressed the importance of economic representation on the committee as it was felt to be an integral part of the board.

A list of meeting dates to be sent to the Wellbeing Commissioner inviting her to attend a future meeting.

### **7. Presentation of the Draft Well-being Assessment for the Public Service Board**

#### **Context:**

To provide members with an opportunity to revisit the draft well-being assessment ahead of its approval by the Public Service Board on 29<sup>th</sup> March 2017.

#### **Key Issues:**

1. The Well-being of Future Generations Act should ensure that public bodies think more about the long term, work better with people and communities and each other, look to prevent problems and take a more joined-up approach. The production of a well-being assessment is a key part of identifying the priorities for the area. The assessment is evidence based and draws on a range of sources, in particular: data; the views of local people; information about future trends and academic research.

2. Public Service Boards should expect to be scrutinised on the process of how they agreed their priorities. At the PSB Scrutiny Committee on the 17th February members considered the draft assessment, questioned officers about its production and indicated areas where it was felt improvements could be made.

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3. In addition to the comments received from the committee, consultation responses been received from a wide range of partners, groups and citizens including the Future Generations Commissioner, Welsh Government, Aneurin Bevan University Health Board, The Royal British Legion, Arts Council for Wales and more than 20 responses from residents.

4. The Welsh Government graded their feedback as A (Significant issues to be addressed prior to publication of the well-being assessment); B (matters which are important and would support a better informed well-being plan) and; C (matters which would strengthen the assessment but could be addressed over time). Monmouthshire received no category A recommendations.

5. At the time of writing this feedback is still being used as part of the process of redrafting the assessment. Key issues that are being addressed are shown in appendix 2 along with an indication of how they have been considered within the assessment.

#### **Recommendations:**

Members are invited to consider the feedback that has been received in response to consultation and seek assurances that this has been used to refine and improve the well-being assessment.

#### **Member Scrutiny:**

The Armed Forces Champion asked if officers were confident that they had taken into consideration the views of armed forces veterans in the county and the future of refugee's status. In response we were told that we have visited the barracks where the consultation was led by a discussion on housing. We also received a consultation contribution from the Royal British Legion covering issues for serving and ex-servicemen which we incorporated into the final draft.

Members voiced their disappointment that they had not seen the document prior to the meeting and were informed that they would receive it with the papers for the Council meeting on the 20<sup>th</sup> March 2017. A Member questioned how the committee were expected to scrutinise the amendments without sight of the document. In answer we were told that a copy of the document with the amendments highlighted was available and would be emailed to the members to the committee.

In respect of cross boarder issues it was asked if this had been addressed and officers explained that all key issues had been dealt with.

A Member voiced concerns that the updated document had not come to this meeting since the Committee had arranged to meet on this date with the purpose of being able to assure full Council that this select committee had scrutinised this document.

In terms of cross boarder issues, a Member spoke of an important issue being transport, as many of Monmouthshire's residents out commute to England. It was felt that there is a very obvious cross boarder issue in terms of transport and strategic transport links. This is something which has been discussed at length at the Strategic Transport Group as there are frustrations that Welsh Government do not take these issues into account, so it was hoped that this evidence based issue would be reflected in the cross boarder concerns.

Members stressed their support and appreciation for the officers and the work which had gone into the assessment and questioned the capacity and resources of the officers involved.

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### **Committee's Conclusion:**

Members considered the feedback that has been received in response to consultation and sought assurances that this has been used to refine and improve the well-being assessment. The Committee were disappointed that the amended copy of the assessment had not been distributed to them prior to the meeting. Despite this, the committee were happy to endorse the assessment and looked forward to discussing it in the full Council meeting.

It was stressed that when reports are not ready at the date of agenda despatch it is imperative that they are made available to Members at the first available date so that Members can familiarise themselves with the information prior to the meeting.

### **8. Key emerging issues for Monmouthshire that Public Service Board partners will be involved in addressing via the Public Service Board**

#### **Natural Resources Wales**

“To make sure that the environment and natural resources of Wales are sustainably maintained, sustainably enhanced and sustainably used, now and in the future.”

- Advisor
- Regulator
- Designator
- Responder
- Statutory Consultee
- Manager Operator
- Partner, Educator and Enabler
- Evidence Gatherer
- Employer

Natural Resources Wales is the largest Welsh Government Sponsored Body - employing 1,300 staff across Wales with a budget of £180 million. We were formed in April 2013, largely taking over the functions of the Countryside Council for Wales, Forestry Commission Wales and the Environment Agency in Wales, as well as certain Welsh Government functions.

We receive a remit letter at the start of each financial year setting out what the Welsh Government wants us to achieve during that year.

Adviser: principal adviser to Welsh Government, and adviser to industry and the wider public and voluntary sector, and communicator about issues relating to the environment and its natural resources

Regulator: protecting people and the environment including marine, forest and waste industries, and prosecuting those who breach the regulations that we are responsible for.

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Designator: for Sites of Special Scientific Interest – areas of particular value for their wildlife or geology, Areas of Outstanding Natural Beauty (AONBs), and National Parks, as well as declaring National Nature Reserves

Responder: to some 9,000 reported environmental incidents a year as a Category 1 emergency responder

Statutory consultee: to some 9,000 planning applications a year

Manager/Operator: managing seven per cent of Wales' land area including woodlands, National Nature Reserves, water and flood defences, and operating our visitor centres, recreation facilities, hatcheries and a laboratory

Partner, Educator and Enabler: key collaborator with the public, private and voluntary sectors, providing grant aid, and helping a wide range of people use the environment as a learning resource; acting as a catalyst for others' work

Evidence gatherer: monitoring our environment, commissioning and undertaking research, developing our knowledge, and being a public records body

Employer: of almost 1,300 staff, as well as supporting other employment through contract work.

#### **State of Natural Resources report**

This is the FIRST product that NRW have been required to produce in accordance with the WBFGA and EA. It is a technical Assessment of the Sustainable Management of Natural Resources of Wales. It outlines our purpose as a business and as a partner delivering public services across Wales.

It's a big moment – not simply because it is the FIRST real product of the Environment Act and sets out our analysis of the contribution that natural resources make across the seven well-being goals but more importantly because it represents the start of a conversation about the key risks we all face as a society if we fail to recognise the importance of ecosystems.

We can't do all of this in isolation and we need a step change in our approaches if we are to build up the resilience of our ecosystems. This report provides us with the information to start the journey and conversations – and to look for those opportunities for direct delivery or enabling each other to. We need to think about these issues holistically and over the long-term. There are many complex systems at play and the wider actions of society can have indirect and perverse consequences.

As we develop the well-being plan and the place-based approach work, we will be in a good place to explore how the activities we all do separately and together capitalise on the opportunities to enhance ecosystem resilience and deliver the most benefits.

#### **Key Opportunities from State of Natural Resources report**

#### **Greening our urban spaces – making better use of green spaces in our urban areas would:**

Improve connectivity within and between ecosystems  
Help with water infiltration and improving water quality

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Reduce surface water flooding  
Create places for health and recreation  
Improve community cohesion  
Help tackle health inequalities and poor air quality

#### **Better soil and land management would:**

Safeguard future food production  
Support habitats for wildlife  
Reduce the costs of water treatment

#### **Increase woodland cover and bring existing woodland into more sustainable management would:**

Help increase the diversity and connectivity of woodlands, making them more resilient to disease and better for wildlife  
Increase the woodland resource  
Provide building materials and fuel  
Help reduce flood risk  
Help store carbon to tackle climate change  
Provide recreation opportunities to improve health and happiness

#### **Wye Catchment Partnership**

Formed in 2014 to bring together organisations, initiatives and individuals who have a shared interest in the catchment. It facilitates collaborative working to deliver improvements across several key themes.

The partnership brings together local people, organisations and businesses with a shared common goal of protecting and enhancing our rivers, landscape, habitats and wildlife not just for ourselves but for future generations.

Overcoming regional challenges – working together at the appropriate scale for delivering the environmental and wider, cultural, social and economic priorities and opportunities that our evidence highlights. BBNP opportunities

#### **Monmouthshire Evidence Packs**

##### **NRW developed a local evidence pack to inform the assessment**

##### **What Evidence**

As well as the above partnership, and the national picture delivered by SoNaRR. NRW have also been running a number of local trial projects which have enabled us to investigate what the sustainable management of natural resources means within a local context. The emphasis during these trials (Rhondda, Tawe and Dyfi) was on engagement with local communities and collaboration. The trials played a key role in informing WG during the creation of the WBFGA and EA.

Using lessons learned from the trials in terms of what data really resonated with local communities and facilitated delivery as well as the opportunities outlined in SoNaRR we developed these local place based evidence packs to help inform the assessment.



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The pack aimed to present hard data in a more meaningful way. We used and interpreted information from data unit wales combined with experience from sector based leads and our own data sets plus learning successful local integrated projects such as the Wye Catchment Partnership to produce an accessible evidence base which fed into the assessment.

We were given an example of one of the spatial data sets which featured in the wellbeing assessment. Similar spatial data sets were created for;

Water Quality

Flood Risk (fluvial)

Diversity of landscape

Resilience of ecosystems

Managing our seas and coast

Forest, woods and trees

Recreation, access and tourism

Soils and agriculture

NRW land and ownership management

The evidence pack also provided information on what the data set means for wellbeing as well as a further relevant qualitative insights from local officers and sector leads where appropriate.

It is important to note here that this information is not perfect or final but rather forms the starting point for discussion. NRW are keen to provide a bit more interpretation of the data as the plan progresses specifically focussing on the significance of each issue (as highlighted in WBFGC feedback).

#### **Contributing to new ways of working**

As well as the evidence packs we also worked where possible at other levels to contribute positively to the overall assessment by

- Provided technical advice and guidance on environmental evidence and adapting the data where necessary
- Collaborating with other areas of the wider NRW business
- Raising awareness of the draft WBA with our local and national stakeholders for comment
- Participating in editorial panel discussions at officer level working on a collaborative response to the draft consultation feedback
- Working at scale by exploring regional opportunities through GSWAG and Aneurin Bevan Health Board.

Emerging issues

#### **A prosperous Monmouthshire**

##### **Agriculture**

How can we support high quality low impact products in this sector that will continue to provide sustainable jobs in the future?

##### **Tourism**

How can we make sure that organisations communities and local business work together to provide a first class service for local people and visitors now and in the future?

##### **Flooding**

How can partners work together to minimise flood risk in a more innovative way?

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### **Transport**

How can partners, communities and business work together to identify opportunities for active travel and reduce barriers to its use or explore novel ways of delivering services within communities?

### **A Healthier Monmouthshire**

#### **Increasingly sedentary lifestyle leading to chronic health conditions**

How can we work better together in a way that unlocks opportunities for communities to access area of greenspace and the multiple benefits they provide?

#### **Poor quality energy inefficient housing**

How can we work together to support sustainable development planning and retrospective solutions to energy inefficiencies in the home environment?

#### **Poor air quality**

How can we work better together to minimise the impact of traffic in our communities in current and future developments throughout Monmouthshire?

### **Member Scrutiny:**

A Member applauded natural Resources Wales on their presentation and the work that they do.

It was asked if it would be possible for a primary aged child of 2017 to catch and eat a salmon from the River Wye in thirty years' time and we were answered that education needed to start now with parents impressing upon their children to be more aware of their environment. The decline in salmon is a great concern and various issues, including climate change are being looked at in relation to this. The River Wye is regarded as a good news story in so much as the long term projection of how they believe salmon stocks will increase is positive. There is 100% catch and release in place on the River Wye for a number of years and this has made a significant difference.

A Member asked what identifiable actions were being taken and in response were told that that Wellbeing & Future Generations Act and the Environmental Act provide organisations like Natural Resources Wales with an imperative to do things differently. In light of this Natural Resources Wales are redesigning their organisation to take account of the opportunities from the Wellbeing & Future Generations Act and the Environmental Act which means being more transparent and engaging.

In regard to the current moratorium on fracking in Wales at present, it was asked what threats or positives were there from fracking taking place in England. We were told that in regard to fracking in England we would look at the evidence and advice Welsh Government on the impact of fracking in Wales based on what the impact would be on the sustainability of natural resources.

A Member spoke of the huge remit of NRW which has a huge impact on everyone's lives and thanked them for raising awareness of the work they do. It was asked if NRW find being part of the PSB a useful tool.

The Member responsible for the Agri Urban project for Abergavenny asked to engage with NRW.

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Clarity was sought with reference to the presentation slide 'green space in Monmouthshire' we were answered that the template highlighted the clear links between mental wellbeing and access to green space. The Member was keen to discuss this an emerging issue and something to focus on.

A Member asked if the NRW promotes planting trees, why new trees are not planted to coincide with existing tress being felled to create a balance.

In respect of the flood plain plan it was asked where NRW get their data from and how up to date it is. We were told that they use the development advice maps which give the risk on modelled maps and welcome local evidence, the impact of climate change is also being taken into account.

#### Committee's Conclusion:

The Chair thanked Natural Resources Wales for attending the meeting and educating members on the work that they participate in.

In respect to talking about risks may sound a negative but recognising and managing risks is all about taking a preventative approach recognising that the management of natural resources is a shared responsibility.

It provides us at the PSB with a platform to discuss shared interests, collaborate and improve the resilience of our ecosystems so they continue to support wellbeing in Monmouthshire

#### Dr Sarah Aitkins – Future Health Wales

The seven well-being goals are our shared goals for the whole of Wales. That is what we aim to achieve through the Well-being of Future Generations Act.

What is really important about them is that they are an integrated whole. That's why they are illustrated as a jigsaw. For example, action to improve prosperity will have an impact on action to increase environmental resilience, to improve health and to achieve greater equality.

The expectation of the law is that the 44 Public Bodies subject to it will take action to maximise the achievement of all seven goals. At the very least, no action to maximise the achievement of any one goal should undermine the achievement of any other.

Each of the goals is defined in law.

Depending on the time you have available and on any questions asked you may wish to give more detail about how each of the goals is defined i.e.

A prosperous Wales is an innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.

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A resilient Wales is a nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).

A healthier Wales is a society in which people's physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood.

A more equal Wales is a society that enables people to fulfil their potential no matter what their background or circumstances (including their socio economic background and circumstances).

A Wales of cohesive communities is about attractive, viable, safe and well-connected communities.

A Wales of vibrant culture and thriving Welsh language is a society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation.

A globally responsible Wales is a globally responsible Wales. A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being.

The report examined three threats to our Public Health in the context of 'Future Generations' in an attempt to answer some of the 'burning platform' questions facing our population. How can the type 2 diabetes epidemic be reversed? How can the rise in cancer inequalities be addressed? How can we plan for climate change and its impact on health?

In looking at each issue through the lens of 'Future Generations',

This report illustrates this, specifically in relation to three 'wicked issues' all three of which will incur cost pressures to society and the public sector including health; Type 2 Diabetes, Cancers and Climate Change. Each of these chapters looks at the current situation, including scale and impact. In each chapter, modifiable risk factors are presented and recommended actions, regarding how to make improvements in the wider determinants of health, are outlined.

The need to create the conditions which increase the likelihood of people, particularly our children and young people, adopting behaviours which contribute to good health and deter them from adopting health behaviours, which are risk factors for poor health in later life, are discussed.

The Wellbeing of Future Generations Act provides a favourable policy context in which to make systems level changes to create supportive environments, develop personal skills, strengthen communities and re-orientate services to improve health (WHO, 1986).

At the end of each chapter, we fast forward to Gwent in 2050, presenting two scenarios depicting events in the lives of a fictional local family (the Jones family), one is a positive scenario and the other is a negative scenario related to the chapter's topic. Whilst fictional, the scenarios are grounded in reality, based on whether we focus our efforts towards sustainable development in the future, or not.

- How can the type 2 diabetes epidemic be reversed?
- How can the rise in cancer inequalities be addressed?
- How can we plan for climate change and its impact on health?

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### **Member Scrutiny:**

In respect to obesity, a member commented that although it has not been discussed at a full Council meeting, discussions have taken place in other meetings throughout the Council and that people had been particularly struck by the childhood obesity issue and the scale of the problem. The Member asked Dr Aitkin what she felt the scale and pace of addressing the issue was. Dr Aitkins spoke of developing an initial action plan during the previous 18 months where they looked at an evidence based list of things that work and whether Monmouthshire were already doing these things. The Member spoke of having a knowledge gap in this area and requested updates on a regular basis to ensure members are informed to carry out scrutiny on this topic.

### **Committee's Conclusion:**

It was felt that a healthier Wales would make for a society in which the physical and mental well-being of people is maximised and in which choices and behaviours that benefit future health are understood and supported.

Members felt that regular updates of the action plan going forward were essential to allow them to carry out informed and detailed scrutiny.

### **9. Minutes of the Public Service Board Meeting**

The minutes from the Public Service Board meeting dated the 8<sup>th</sup> February 2017 were noted however members requested that in future more detail was included in the minutes and they would like an action list to be made available.

### **10. Public Service Board Select Committee Forward Work Programme**

Members asked that the work programme for the Public Service Board was made available to them.

It was requested that members of the Programme Board and Public Service Board were invited to speak at the Public Service Board Select Committee so that members of the committee were able to have a greater understanding of the work of both boards.

It was also requested that the Well-being Commissioner was sent the list of dates for future meetings in the hope she would attend the Select Committee.

### **11. To note the date and time of the next meetings:**

#### **PSB DATES:**

Tuesday 25<sup>th</sup> July 2017 2pm  
Wednesday 8<sup>th</sup> November 2017 2pm  
Tuesday 30<sup>th</sup> January 2018 at 2pm  
Wednesday 4<sup>th</sup> April 2018 at 2pm

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**PSB SELECT DATES;**

Monday 17<sup>th</sup> July 2017 at 2pm  
Monday 23<sup>rd</sup> October 2017 at 2pm  
Monday 22<sup>nd</sup> January 2018 at 2pm  
Monday 26<sup>th</sup> March 2018 at 2pm

**The meeting ended at 1.09 pm**